

2011 Summer Camp Refund Request Form

A Summer Camp Refund Request Form must be completed for each individual requesting a refund. The form must be submitted to: Laurel Highlands Council, 1275 Bedford Avenue, Pittsburgh PA 15219.

All approved refunds are paid by check to the unit contact in the online registration system.

If Refund Request is:

- Submitted on or before April 1
 - Camp Independence: forfeit \$5, balance of fees refunded
 - Camp Liberty and Camp Freedom: forfeit \$10, balance of fees refunded
 - Eagle Base: forfeit \$25, balance of fees refunded
- Submitted from April 2 to June 1
 - Camp Independence: forfeit \$30, balance of fees refunded
 - Camp Liberty and Camp Freedom: forfeit \$35, balance of fees refunded
 - Eagle Base: forfeit \$50, balance of fees refunded
- Submitted after June 1
 - Medical or School Reasons
 - Submitted with note from doctor or school within 30 days of camp week
 - Missed five or six days: forfeit 25% of camp fee, balance of fees refunded
 - Missed three or four days: forfeit 50% of camp fee, balance of fees refunded
 - Missed one or two days: forfeit 75% of camp fee, balance of fees refunded
 - Refund request submitted more than 30 days after camp week or without note from doctor or school
 - No Refund
 - All Other Reasons:
 - Request submitted 30 days prior to camp:
 - Forfeit 35% of camp fee, balance of fees refunded
 - Request submitted less than 30 days prior to camp week :
 - No Refund

Revision Date: 1/19/2010, Camp and Outdoor Promotions Committee

The Scout's parent or guardian or unit leader must complete this form.

Scout's name: _____ Unit # _____

Contact Phone: _____ E-mail: _____

Camp Dates: _____ Camp: _____ Amount Paid: _____

Circle the reason for your request above.

I understand this refund request will be reviewed and if approved, payment will be issued to the unit contact in the Online Registration System. Please allow 6-8 weeks.

Parent/Guardian/Unit Leader Signature _____ Date: _____